

APPROVED JUL 1 2 1999

**TOWN OF ANTRIM
BOARD OF SELECTMEN'S MEETING MINUTES
June 28, 1999**

6:00 p.m. MEETING CALLED TO ORDER – Chairman Tim Seeger called the meeting to order at 6:00 p.m.

PRESENT: Chairman Tim Seeger, Selectmen Denise Dargie and Eric Tenney and Town Administrator Kelley Collins

GENERAL BUSINESS

• **Review and discuss Shelly Gardner's annual raise.**

The Town Administrator noted that the Recreation Coordinator's anniversary date was June 4, 1999. Shelly Gardner has served in this position for over a year. Chmn. Seeger made a motion to grant Ms. Gardner a \$.50/hour increase, effective retroactive back to June 4, 1999. Selectman Tenney seconded. VOTE: 3-0.

• **Review and discuss security of the Town Hall.**

The Town Administrator made the Board aware that there have been a couple of occasions recently that make her question the security of Town Hall and the equipment and records stored there. On Wednesday, June 23, 1999 there was a Strawberry Shortcake Festival and concert in the bandstand at Memorial Park and an Antrim Elementary Program in the upstairs of Town Hall. Somehow, during those events, the building was unlocked and never re-locked. As a result, a resident was forced to the Landuse Secretary's house to ask her to come lock the building at 9:30 p.m. that night. This employee is an hourly employee and not compensated for these kinds of disruptions to her homelife. In addition, she had left work ill that day and was unable to leave her home to lock the Town Hall. She asked the resident to please call the police officer on-call. He was unable or unwilling to do this so the employee gave her key to this resident to lock the building. On Saturday, June 26, 1999 this same employee received a call at home in the morning to give her password to the computer system to someone working with the PlanNH charrette. This is very troubling because once someone accesses the system there is considerable confidential, and critical tax information in the system. After careful consideration and discussion the Selectmen agreed unanimously to begin locking both doors to the landuse part of the building. This means that the front door will only provide access to the meeting room and the restrooms. The Town Administrator noted that some organizations will have to make arrangements to use the copy machine when the building is open. The office staff will mail anything that is in the mailboxes once a week. The Selectmen instructed the Town Administrator to issue a memo to all employees that they are not to give out keys, open the building or give out any passwords to computers.

• **Review and discuss status of Celtic Festival.**

The Town Administrator gave the Selectmen a brief update on the status of the organization for the Celtic Festival in October. She asked the Selectmen if it was okay to

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use the Town's insurance for the reservation of the rooms at Great Brook School. The Selectmen agreed that it was not a problem to use the Town's insurance policy as long as this was sponsored in some way by the Town and on Town property. Chmn. Seeger would still like more information on the proposed beer tent.

- **Review and accept the minutes of the May 23, and June 21, 1999 Selectmens' meetings.**

The Selectmen reviewed and unanimously approved the minutes of the May 23, and June 21, 1999 Selectmens' meetings, as submitted.

- **Review and discuss Mr. Block's request for abatement of taxes**

The Board of Selectmen reviewed and discussed, at some length, the letter Mr. Block and Mrs. Carey-Block dropped off asking for an abatement of a large portion of the past due taxes, interest and fees on the property currently held by a bank from a foreclosure of Hancock Estates. There was considerable discussion regarding the fact that the current past due amount for 1996, 1997 and 1998 is \$16,811.05 and the fact that the Block's intend to close on this property on Tuesday, June 29, 1999. The Town Administrator is unaware whether the Blocks understand that barring an agreement for something less than 1996's past due amount of \$7,608.85 (as of June 28, 1999) the Town could take that property by tax deed in September of 1999. The Selectmen agreed unanimously to refuse the Block's offer of \$1,598.06 as too little. Although the property may have accessibility problems even if the Board took the property by tax deed they would hope to get more than \$1,598.06 for 215 acres. Chmn. Seeger asked the Town Administrator to call the Block's in view of the fact that they may be closing tomorrow to make them aware that the Town may still take the property by tax deed if 1996's past due amount goes unpaid.

The Selectmen signed the following items:

(1) Land Use Change Tax Lien Release, (1) Intent to Cut, (1) Warrant for Yield Taxes and (1) letter to R. Quinn regarding cleaning Town Hall after use.

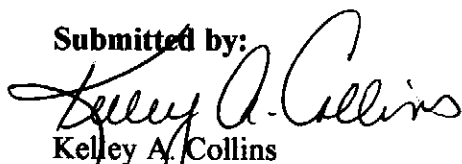
Adjournment

There being no further business to come before the meeting the Selectmen adjourned at 7:05 p.m.

Phone Call

The Town Administrator placed a call, as requested by the Board, to the Blocks regarding their request for abatement. The Chair also spoke to the Blocks.

Submitted by:



Kelley A. Collins
Town Administrator

PUBLIC NOTICE

THE BOARD OF SELECTMEN WILL BE HOLDING AN EMERGENCY MEETING, IN NON-PUBLIC SESSION UNDER RSA 91-A:3, II -a TO DISCUSS A PERSONNEL MATTER, ON THURSDAY, JULY 22, 1999 AT 4:30 AT THE TOWN HALL